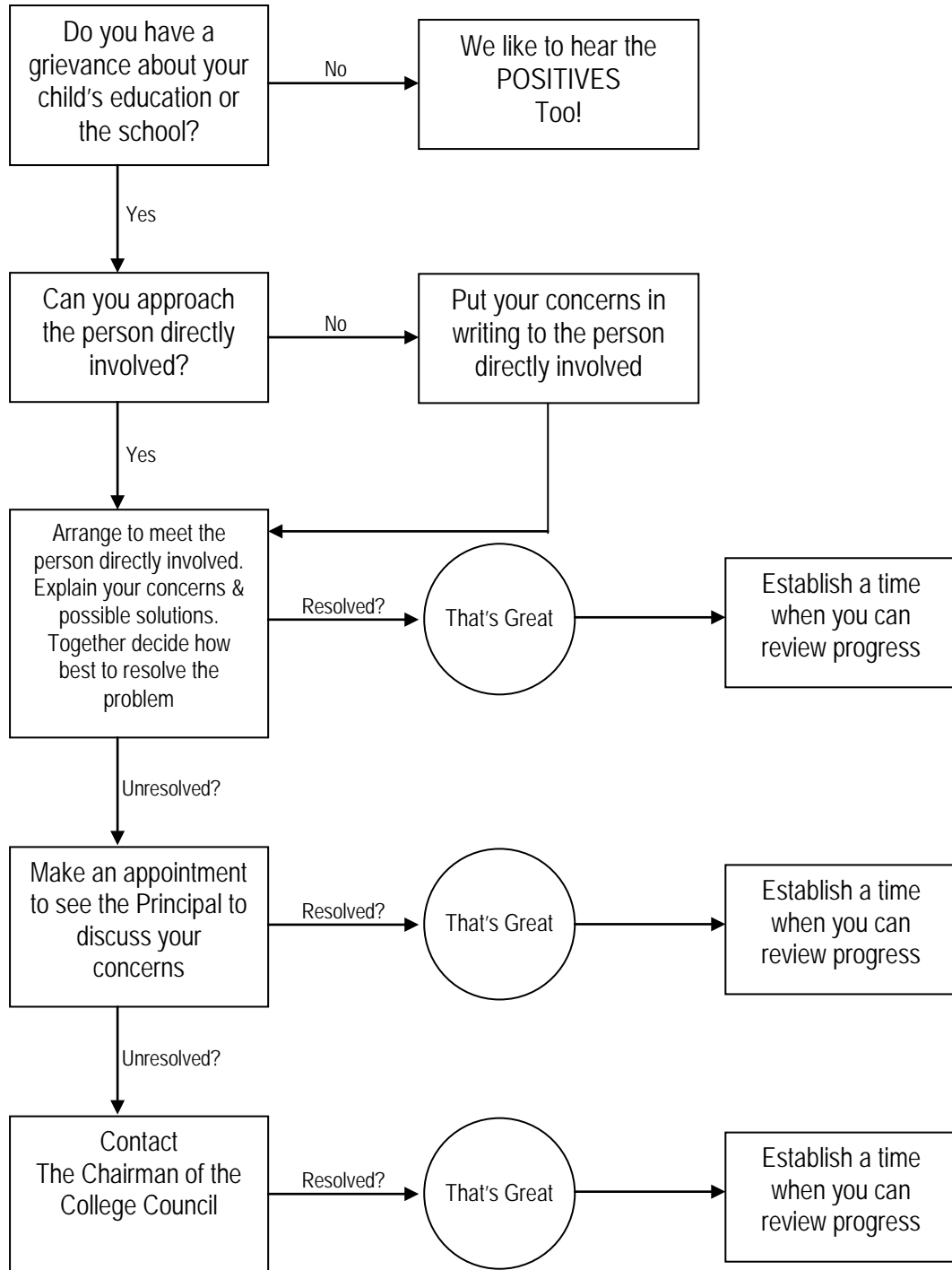


PARENTS

GRIEVANCES OR COMPLAINTS FLOWCHART



Notes

1. Always try to resolve issues as soon as possible.
2. Initially attempt to solve difficulties with the person concerned only.
3. Sometimes you may find it helpful to write down your concerns and what you would like done. This will be useful if you need to talk to someone about them.